

REPWORX CUSTOM CHECKLIST

DATE : _____ CONTACT: _____
 CUSTOMER: _____ LOCATION: _____
 DATE _____
 NEEDED BY: _____ REP/TERRITORY: _____

DIRECTIONS

QUESTIONS TO ASK FROM

DSR/NFP:

What quantity do you want quoted? Minimum? _____
 Do you want delivered pricing, FOB or Pick up allowance, if available? _____
 Do you want this shipped to the DC or direct ship (if available) _____
 Specify City, State for Delivery _____
 Is this part of a school bid? _____
 How many locations does the end user have? _____
 Are we quoting all opportunities for this end user? _____

ITEM	ITEM #	QTY FOR QUOTE/ MINIMUM	#OF COLORS	% OF PRINT	MANUFACTURER	NOTES
CUPS						
SINGLE WALL PAPER COLD CUP						
SINGLE WALL PAPER HOT CUP						
DOUBLE WALL PAPER HOT CUP						
RPET						
ENVISIONS						
OTHER, PLEASE SPECIFY						
LIDS NEEDED						
TYPE OF LID (DOME, FLAT, SIPPER, STRAW, ETC)						
COLOR OF LID						
PAPER FOOD CONTAINERS						
SIZE						
LIDS NEEDED						
VENTED						
NOT VENTED						
PAPER PLATES						
SIZE						
MATERIALS (SMOOTH, MOLDED FIBER, ETC)						
SPECIFY WHERE YOU WOULD LIKE PRINTING						

Sales Rep working on opportunity _____